



Roaring Fork Club CAREER OPPORTUNITIES: **Member Services Team**



Job title:	BELL STAFF SHIFT LEADER
Terms:	Seasonal, with the possibility of year-round, full time employment and benefits.
Rate:	\$22.00 - \$25.00 /hour, depending on experience; lunches provided in the summer.
Requirements:	Prior supervisor skills preferred, strong communication skills, exceptional time management, a team leader that can creatively delegate and problem solve, is able to lift 50lbs, Valid Driver's License
About the role:	Supports oversight of day-to-day operations of the Bell Staff Team. Trains, leads, and supports team by prioritizing, delegating, and accomplishing day-to-day tasks. Ensures entire team is maintaining club standards and surpassing member expectations.
Responsibilities:	<ul style="list-style-type: none">• Perform check-ins and -outs of cabins and suites, which include a walk-through tour of their unit, luggage assistance, and briefing of current club events and activities• Coordinates and executes Transportation Services• Appearance, maintenance, and inventory of 75+ cabin carts, 7 RFC vehicles, 70+ member-owned vehicles, and all keys• Maintains up-to-date inventory of owner's storage, and timely delivery/retrieval to cabins & suites• Assists Bell Staff Supervisor; manage Bell Staff email in absence, updating the task list, and keeping Concierge and Management in the loop of need-to-know details• Oversees Shipping and Receiving• Complete all items on the daily ticket list
Apply:	https://www.roaringforkclub.com/Career_Opportunities