



## *Roaring Fork Club* CAREER OPPORTUNITIES: **Member Services Team**



**Job title:** **BELL STAFF**

**Terms:** Seasonal, with the possibility of year-round employment and benefits.

**Rate:** \$20.00 - \$22.00 /hour, depending on experience; lunches provided

**Requirements:** Ability to work as a team unit, exceptional time management with strong ability to prioritize and execute tasks, effective communication and problem-solving skills, able to lift 50lbs, valid Driver's License. Must be willing to work weekends and some evenings.

**About the role:** Bell Staff is an essential role at the Roaring Fork Club, performing an array of services oriented to enhance the overall member experience, providing nearly any reasonable request and treating every member and guest like family. The Bell Staff team acts as a liaison between all departments of the Club and is essential for the flow of operation.

**Responsibilities:** Include, but are not limited to:

- Perform check-ins and -outs of cabins and suites, which include a walk-through tour of their unit, luggage assistance, and briefing of current club events and activities
- Scheduling and executing transportation requests, such as airport arrivals and departures, shuttling members & guests on property, etc. while obeying all traffic laws and speed limits
- Appearance, maintenance and inventory of 75+ cabin carts, 7 RFC vehicles, 70+ member-owned vehicles, and all keys
- Shipping & Receiving
- Complete all items on the daily ticket list

**Apply:** [https://www.roaringforkclub.com/Career\\_Opportunities](https://www.roaringforkclub.com/Career_Opportunities)